**MINUTES OF THE ANNUAL MEETING OF THE TRUSTEES OF STOURPAINE ALLOTMENTS (ALLOTMENTS FOR THE LABOURING POOR CHARITY NO. 231864) HELD ON THURSDAY 21st January 2021 via Zoom.**

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| **Present:** | Councillor Scott Norman – Chairman, Councillors, David Meaden, Gill Cowie, Keith Yarwood, Peter Partridge and Mark Farwell |

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| In attendance: | Jan Fairman – Clerk, Barry Graham Chairman of the Allotment Association. |

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|  | Apologies for Absence: |
|  | **Declarations of Interest –** There were no declarations of Interest |
|  | **Approval of the Minutes of the AGM on 16th January 2020** – The minutes were approved and signed by the Chairman of the Parish Council. |
|  | **Report from the Chairman of Stourpaine Allotment Association** –The Chairman of the Allotment Association thanked Cllr Farwell for cutting road hedges. Three holders had given up their plots, there are currently 6 people on the waiting list which will be allocated in April. One plot has been neglected and is now being cleared with a view to either re-let it or to make it into a meadow garden for visiting school children to learn about insects and flowers. The Association is currently looking at cutting the size of some plots plus looking at providing some raised beds for the Blandford Surgery. The communal shed needs updating for which the Association will be requesting support from SPC in the coming year. There are 48 trees in the orchard, and 2 apple trees in the communal area. Thank you to Gareth for cutting the grass in the orchard and keeping it tidy. Unfortunately, one hive of bees has been killed by wasps, the Association are looking to replace this in the Spring with better protection for the bees. Fencing has been installed around the fire pit for Health & Safety reasons. The chairman thanked plot holders for their assistance in clearing and tidying the allotments last summer and SPC for their ongoing support. |
|  | **Presentation and Approval of the Accounts for the year ended 31st March 2020 and completion of Annual Return.** The Clerk had prepared and circulated the Accounts for the year ended 31st March 2020. These were unanimously approved by the Trustees. It was also agreed that the Clerk should complete and file the Annual Return. |
|  | **Constitution and Lease to the Allotment Association** – She would also investigate whether the land should in any event be registered to the Charity. |
|  | Grazing Agreement – The Clerk confirmed the rent for this year had been paid. The Chairman of the Allotment Association confirmed that this arrangement was working well and the tenant had cut the grass 5 times that year. |
|  | **Membership of the National Association of Allotment and Leisure Gardeners Association** – It was agreed that the Parish Council should continue to be a member of the Association. |
|  | **Any other matters** –The Chairman of the Allotment Association will meet with Cllr Norman to review the quotations for the compostable toilet and to decide which one is to be purchased. SPC voted and confirmed that they will purchase the compostable toilet and allocated £1500.00 to this which also will allow for the installation of the concrete base.  The issue of walkers gaining access to the allotments has now been resolved.  The proposal for a meeting room on the allotment site for school children to be put in writing to the Chairman SPC soon for consideration and budgeting purposes. |

There being no further business the meeting was closed at 7.00 pm

Signed: Date:

Councillor S Norman – Chairman Stourpaine Parish Council